

SCHOOL ANNUAL REPORT

REPORT OF THE SCHOOL 2019-20

Brief History

St. Norbert School was established in July 2006, with 34 students and 4 staff. It was the vision and commitment of Abbot Rocky D'Souza, O. Praem in building up this school for a meaningful education leading to strive for excellence. At that time Fr. Wilfred Minj, O. Praem was the principal and Fr. Thomas Chandy, O.Praem lead the school from 14th Jun 2016 to 13th June 2018 as principal. At present Fr. Paulson N.P., O.Praem is in the office of the principal from 14th June 2018 and Abbot Rt. Rev. Marcus Champia, O.Praem is the president of the Norbertine Education Board (NEB).

New Session

New Session 2019-20 has begun on 2nd April 2019.

Administration, Staff and Students

Fathers and Sisters involved in the School Ministry

Norbertine Fathers – Fr. Paulson N.P. O.Praem and Fr Rinku Kujur O.Praem

The Queen of the Apostles – Sr. Ranjita, Sr. Shamita

Number of Staff

We have 73 staff; in that 53 teaching staff, 3 non-teaching staff and 17 supporting staff.

Number of Students

We have 1574 students; in that number of boys is 946 and number of girls is 628.

Board Result

Chanda Kumari has scored first rank in class X (2018-19).

Some major events and new initiative that took place during this academic year:

- School has received Grant Letter for **Senior Secondary Level** from CBSE. And very first batch of Class XI has been started with Science and Commerce streams.
- Under school construction; **New Boundary Wall** was made and **New Gate** was placed for better convenience. Construction of III-floor of the school is 80% is completed.
- Manager official visits to the staff and students on 18th Sept and 14th Oct 2019.
- CPCP Rev. Fr. Francis Xavier O.Praem and Project coordinator Joke van Zutphen, Director of Missieprocuur and team visited the school 11th March 2019.
- COE (Centre of Excellence) CBSE Ajmer conducted one day **Capacity Building Training on Life Skills** on Friday, 19 April 2019 at DPSG Damoh. Our PGT teachers were attended this enlightening session.
- **A one day seminar** was organized at school on “Trends in Teaching – Learning Process” on 27.04.2019. The workshop was conducted by the Sir Philip V. Mathew and Mrs. Sindhu. It was a learning experience, as it will help the teachers to adopt various techniques to make the teaching and learning process

more effective. There were many topics which were covered in the programme such as – Understanding Classroom Management, Physical Arrangement in Classroom, Components of Effective Classroom, Teachers Styles, Learning Styles, Managing Classes with Large Number of Student and Management of Inter-Personal Relationship. Many activities were also conducted related to the topic. The session was very useful and informative. The successful programme ended around 3:30 pm with vote of thanks by the Principal Rev. Fr. Paulson, N.P., O.Praem

- **Up School Program** resource person Miss. Khasish visited the school on 17th to 19th Oct 2019 and gave instructions to teachers and students.
- **International Yoga Day** was celebrated by the students and teachers at school with great enthusiasm on 21st June 2019. Students of grade VIII to XI demonstrated various asanas. Principal Fr. Paulson encouraged students to practice regular yoga to remain fit and improve concentration.
- The CBSE organised a **one-day Capacity Building Programme on Life Skills**. The event for teachers took place at the St. John Sr. Sec. School, Damoh on 22nd June 2019. It was conducted by Mr. Kush Kulshreshtha (Surat) and Miss. Sapna Tamrakar (Principal, Saputara International School, Saharanpur, UP). Close to 55 educators from different schools around Damoh participated in the programme. From our school, 10 teachers attended the session.
- Damoh parishioners welcome **Fr. Rinku Kujur** as a new assistant priest on 23rd June 2019 with melodious song. And students and staff of St. Norbert School, Damoh also welcomed him as a new staff on 24th June 2019 with bouquet.
- With the noble mission of making campus green and serene, students of grade 11 participated in **Tree Plantation** drive on 27th June 2019. The drive was organized under the patronage and guidance of Principal Fr. Paulson. Students planted the saplings of various plants.
- The **Investiture Ceremony** was held with lots of zeal and zest. It was commenced with the lighting of the lamp. The elected Leaders were conferred with badges by Honourable Chief Guest Rev. Fr. Thomas Chandy, O.Praem, Prior & Manager, NEB. The students' council took the pledge to hold the school motto in high esteem. Chief Guest congratulated them and admonished them to be impartial and honest in discharging their duties. The Principal Rev. Fr. Paulson N.P. O.Praem also appreciated and congratulated them. He advised them to be role models and extended a supporting hand to the students' council for the smooth running of the school. The function concluded with the National Anthem.
- **SMC meeting** was held on 19th July 2019 and discussed various matters.
- Saturday, 27th July 2019, was celebrated as the **Rainy Day** in the school. The children presented poems, skits and dances on rain. The school had installed sprinklers to produce artificial rain so as to give the kids a real feel of the monsoon! Moreover it makes the school environment light and mesmerizing for these unadulterated souls. The multi-hued raincoats and umbrellas and the bright

eyed, smiling faces of the children infused the atmosphere with energy and fun. The Principal Rev. Fr. Paulson told that such activities assist them to be extroverts.

- **Salad Making / Bouquet Making & Clay Modelling Competitions** were organised in the school on Saturday, 27th July 2019. Students of Classes VI to XI participated in these activities with lot of enthusiasm and displayed their skill. The children were judged on their creativity, presentation, innovative quality etc. The Principal Rev. Fr. Paulson encourages such activities as it helps to attract children towards creative habits.
- **The students and staff celebrated Eid-ul-Adha on Saturday, 10th Aug 2019.** The pupils and teachers of grade 3 took part in activities to acquaint them with its religious significance, history, stories and legends, as well as associated traditions and customs. As we know Eid al-Adha, the Muslim “Festival of the Sacrifice” honors the willingness of the prophet Ibrahim to sacrifice his young first-born son Ismail as an act of submission to Allah’s command and his son’s acceptance to being sacrificed, before Allah intervened to provide Abraham with a lamb to sacrifice. The Principal Fr. Paulson encouraged children to follow the path of peace, love and friendship.
- **Greeting Card & Rakhi Making Competition** was conducted for students of Grades III to XI on 10th Aug 2019. Students were asked to design, draw, color, paint or decorate the given greeting card using any materials brought by them and finish the work in a stipulated time frame. The cards were judged based on design, materials used, skill and presentation. The cards and rakhi were decorated with various materials such as stickers, bindis, lace, kundan work, beads, metallic paints, glitter powders, sequences etc. The response for the event was overwhelming and each card and rakhi was unique and beautiful showing the interest and creativity of each student.
- Norbert School, Damoh celebrated **73rd Independence Day** with great enthusiasm and patriotic fervour. To commemorate the sovereignty of our nation, the Principal Fr. Paulson unfurled the tricolor flag and all in unison sang the National Anthem and expressed the joy of our freedom. The celebrations concluded with inspiring words of the Principal.
- A **Drawing Competition** organized on 17th Aug 2019 in the school. All the children actively participated in the competition. Different topics were given as themes for the competition. This was an activity also to test the knowledge of children regarding various topics. The children had an enjoyable time painting various topics and showcasing their creativity.
- **‘Gram Swaraj Padyatra’** campaign was derived by the local MP Prahlad Singh Patel and Ex-MLA Mr. Jayant Maliya in Damoh district in between 16 Aug to 19 Aug 2019 to give tribute to Mahatma Gandhi Ji on his coming 150th Jayanti. As he and his group of volunteers visited our school on 19th Aug 2019 with these agenda: Rural Development, No Alcohol, Plantation, Discipline, Cleanses etc. In

the school campus; a cleanliness drive was held and later plantation drive was held in presence of the Principal Fr. Paulson along with teachers and students.

- **Teachers Day** was celebrated in the St. Norbert School, Damoh on September 5, 2019 and the celebration began at 8 am in the morning in the school open ground. The program was lead off with a prayer song sung by the school choir, followed by lighting the lamp by the Principal Rev. Fr. Paulson, Rev. Fr. Rinku, Sr. Ranjita, Miss. Priyanka Peter and they offered flowers to a portrait of Dr Sarvepalli Radhakrishnan. The cultural program began which included dance performances, skit, song, speeches etc. The Principal Fr. Paulson addressed all the teachers with his inspiring words. He thanked all the teachers for their diligence, sincerity and hard-work.
- For creating social awareness towards green environment and it's importance; a special assembly was organized by the students of Red House. They delivered few speeches on the theme "**Save Trees**". Students and teachers planted various tiny plants in the guidance of beloved Principal Fr. Paulson and he concluded the program with the slogan "Each One Plant One".
- **Fire and safety training** was given for 11th class students on 24th Sept 2019.
- With an objective to create awareness among children about the importance of consumption of fruits in regular diet; the youngsters of Nursery to UKG class celebrated **Fruit Day** on 27thSept 2019. Students, representing the fruits of their choice through dress/chart, sang the fruit rhymes with great zest and enthusiasm, enjoying the moments of joy and happiness in the company of their mates & teachers.
- To develop aesthetic sense amongst children and to make them think and work creatively; inter-house **Rangoli and Mehendi Competitions** organised on 05th Oct 2019 for the students of classes VI to XI in the school. Children participated earnestly and came up with amazing ideas. All the students made beautiful designs.
- **Sports Day** for classes Nursery to II was started from 14th Oct and ended on 18th Oct 2019.
- **Quiz Competition** was held for classes VI to X on 16th Oct 2019.
- To share the message of negative effects of growing use of mobile phones; a special assembly on the theme of "**Bad Effects of Mobile**" was organized on 19thOct 2019 by the students and animators of Blue House. They told the bad effects of mobile e.g. Lack of Concentration, Stress, Lack of Vision, Cyber Bullying, Sleep Loss, Accidents, and Increases Anxiety etc. through beautiful speech and skit. The assembly was concluded by the Honourable Principal Fr. Paulson in which he emphasized to use the mobile only for positive things like; Communication, Knowledge, Navigation Assistance, Enhanced Security etc.
- To break the monotony, our school made the environment colourful with the celebration of **Flowers Day** on 19th Oct 2019. Students from Nursery to II came with beautiful flower costumes and they spoke few lines on their chosen flower. The celebration was helped the students to distinguish between different flowers,

their textures and colours. The Principal Fr. Paulson spoke about the importance of flowers.

- **Speech & Debate Competitions** held for classes VI to XI on 19th Oct 2019.
- **Parents' Day** was celebrated on 24th Oct 2019. The event was attended by the parents of children of all classes. Children showed their love through skit, song and dance performance. The students enthusiastically participated in all the activities and cheered for their parents. In this amazing occasion; some parents showed their affection and concern for their children through speech, songs etc. It was yet another fun-filled day at St. Norbert School. The assembly was concluded by the Honourable Principal Fr. Paulson in which he emphasized the children to give utmost respect and love to their parents.
- To make the students understand the importance of **Diwali**; we had a celebration in school on 24th Oct 2019. Students explained the significance of the festival how good always conquers the evil and also about why and how Diwali is celebrated across the country. Teachers decorated diyas with colors and glitter. Students presented their performance like song, speech, skit, dance etc. Principal Fr. Paulson sensitized the students about the ill-effects of Teachers, students and parents enjoyed this celebration wholeheartedly.
- Scholastic and co scholastic activities have an equal importance in school programme for the all round development of the child. Keeping this in view, we at school conducted the **Fancy Dress Competition** for the children of Classes Nursery to V on 14th Nov 2019. The purpose of conducting the competition was not only to blend learning with fun but also to develop confidence in the students by giving them an opportunity to get on the stage and speak in front of an audience. Children dressed up in their colourful costumes and spoke a few sentences on the character that they depicted. The effort and hard work of children was highly commendable. The competition proved to be great learning experience for the students and gave them a platform to explore their hidden talents.
- To bring together the important theme of 'Food', a fun-filled **Food Fest** was organised at school on 14th Nov 2019. The main objective behind the event was making the children aware of the names of various food items and the cultures they come from. Every student actively participated in the activity and was eager to know more about various food items.
- **Children's Day** celebrated on 14th Nov 2019, which marks the birth anniversary of Pt. Jawahar Lal Nehru with enthusiasm and zeal. The celebrations began with the teachers reciting the prayer song. The school Principal, Fr. Paulson addressed the students and staff and appreciated them for their efforts. He blessed them and encouraged them to work diligently and enjoy their childhood a transient phase to optimum. It was a fun filled day for the St. Norbert Sr. Sec. School, which would always be cherished as a fond memory.
- The staff of St. Norbert Sr. Sec. School enjoyed a fun filled and memorable **Study Tour** of Jaipur, Ajmer and Pushkar on the 15th, 16th and 17th

of November 2019. The staff began their journey at 11:00 pm on 14th Nov from the Damoh Railway Station and headed towards Jaipur. The staff visited various places like; City Palace, Birla Temple, Amber Fort, Jal Mahal, Hawa Mahal, Brahma Temple Pushkar, Pushkar Lake, Ajmer Sharif etc. and enjoyed shopping at the local markets of Jaipur, Pushkar and Ajmer. The picnic aimed not only at relaxation but also to gain some general knowledge and building up team spirit among the staff members. The memories of the picnic will linger on and enable the staff to work together with the spirit of oneness.

- With the aim of honing the dancing and singing skills of the students, **Solo & Group Dance / Song Competitions** were organized by the school on 21st Nov 2019 for students of classes VI and XI. All the participants were very energetic and performed their dance forms and song enthusiastically. They dressed beautifully according to their songs. The happiness of the children was amply evident with applause and appreciation.
- Students from classes VI to XI took part in a series of sporting activities during a '**Sports Week**'; it started from 18th Nov and ended on 22nd Nov 2019. Students competed in various events like sprints, relays, discus throw, javelin throw, shot put, long jump, kho-kho, kabaddi, badminton, volleyball, cricket, football, chess, carom etc.
- **Parents Teacher Meeting** (PTM) is taken place time to time.
- An **Essay Competition** was held on 23rd Nov 2019 for the students in the school under the guidance of District Tobacco Control Committee, Damoh. This programme is initiative of National Tobacco Control Programme (NTCP) and National Health Mission (M.P). Main objectives of this programme are:
 - To bring about greater awareness about the harmful effects of tobacco use and Tobacco Control Laws.
 - To facilitate effective implementation of the Tobacco Control Laws.
 - The objective of this programme is to control tobacco consumption and minimize the deaths caused by it.
- Norbert Sr. Sec. School celebrated its **Kids Day** with vibrancy and life being propelled into magnificent and reverberating celebration on 13th Dec 2019. Rt. Rev. Gerlad Almeida, Bishop of Jabalpur Diocese (Guest of Honour) Rev. Fr. Thomas Chandy, O.Praem, Prior & Manager, NEB, Jamtara (Special Guest) and Mr. P.P.Singh, DEO, Damoh was the Chief Guest for the event. This was followed by the Prize distribution ceremony to the students who excelled in Academics, Quizzing, Language Skills and Extracurricular activities. The programme was an amalgamation of various hues befitting the theme wondrously. Theme based dances and Folk dances captivated the guests. The props and costumes added colour to the festive occasion with the synchronized dance movement to the foot tapping music. An astounding visual treat enthralled every spectator present.
- The St. Norbert Sr. Sec. School celebrated its '**Annual Day**' (**Theme: Life of St. Norbert**) on 14th Dec 2019 with great elation and gusto. The programme

commenced with the auspicious lighting of the ceremonial lamp by the distinguished assembly of guests. (Chief Guest: Mr. Vivek Kuamr Lal, ASP, Damoh, Special Guest: Rt. Rev. Marcus Champia, O.Praem, Abbot, Abbey of Jamtara & Guest of Honour: Dr. Sheela Lall, Director of Nav Jagriti Education Socieity, Damoh) The Principal, Rev. Fr. Paulson N.P., O.Praem welcomed the august gathering and presented the school report accentuating the progress of the school throughout the year. The Abbot, Abbey of Jamtara felicitated the young achievers of the session 2018-19 with prizes and certificates. The vote of thanks to the revered assembly of guests was proposed by the Fr. Rinku Kujur, O.Praem The audience comprising of the parents and guests was captivated by the enchanting performances of the students and the soulful symphony of the budding musicians.

- The staff and students of school celebrated **Principal's 50th birthday** on 21st Dec 2019. The school put up a short cultural programme. The teachers and children showed their love and gratitude by offering cards, bouquets and through dances and songs. Principal, Fr. Paulson expressed his joy and gratitude to all the teachers and students. It was a memorable day for the entire Institution. A delicious lunch was offered to the staff in this occasion.
- School celebrated the **Christmas** festival with enthusiasm on 21st Dec 2019. The teachers sang melodious carols and danced beautifully to wish their students and colleagues. The significance of the festival was explained to the students through the skit on Jesus birth. To inculcate the spirit of sharing the school distributed a cake to all the students and staff of the school. The boundless joy of celebrating the festival was visible on the faces of all. A game has taken place for the staff, in that they shared their gifts to their Christmas-friend and wished Merry Christmas & Happy New Year.
- The **71st Republic Day** was celebrated in all its solemnity and grandeur at St. Norbert School, Damoh on 26th January 2020. The students saluted the National Flag and pledged themselves to upholding the honour and integrity, diversity and uniqueness that is "India". The choir group presented the patriotic song. The Principal Fr. Paulson addressed the students and urged them to do their best and feel proud to be Indians. The students dispersed after snacks with the image of the fluttering tricolor in their minds.
- This has reference to the **NET training** conducted by the CBSE Board at Jabalpur on 17th January 2020. A Nodal Examination Trainer (NET) training session was conducted by the teacher who had attended the training at the aforesaid place on 8th Feb 2020 for all the teachers.
- Joris Jan Visser, Holland, Rev. Fr. Francis Xavier, CPCP & Rev. Fr. Raimant Prabahar, Assistant Project Coordinator, Jamtara, Jabalpur visited the St. Norbert School, Damoh on 15th Feb 2020. The students presented a very melodious program for guests. The guest Mr. Joris Jan Visser also delivered a valuable speech for the students.

- Legal aid in its literal sense means help, assistance, or free service in the field of law. With this aim in mind, District Legal Services Authority Damoh (District Court) has collaborated with Women and Child Development Department, Damoh organised a **Legal Awareness Camp** at St. Norbert School, Damoh on 18th Feb 2020 for students and teachers. They spoke on POCSO Act 2012, Supreme Court Guidelines on Child Safety in Schools, Legal Approach, School Management and Teachers Responsibilities, Save Girls & Educate Girls etc.

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